



**SHAVANO CONSERVATION DISTRICT**  
102 Par Place, Suite 4, Montrose, CO 81401  
MONTHLY BOARD MEETING

**Held at Crossroads Victory, 515 S. Hillcrest Drive, Montrose**  
**December 12, 2023**  
**4:30PM**

**MEETING MINUTES**

Present: Steve Hale, Lanny Denham, Roxi Stewart, Ed Atencio, Carl McKinney, Clifford Chiles, Zak Danielson, Penny Bishop/DM

Absent: None

Others Present: Jamison Jewkes/NRCS, Mona Nkoyoyo/DCT, Dave Dearstyne/TSP

The meeting was called to order at 4:33 pm by Steve Hale/President. A quorum was present. Steve Hale led the Pledge of Allegiance.

Call for Additions to the agenda was made and none were added.

The minutes from the November, 2023 regular meeting were presented and reviewed by the Board.

- ❖ Roxi Stewart made a motion to accept the November 8, 2023 regular meeting minutes as presented. Zak Danielson seconded the motion and it was carried. All in favor and no opposed.

**NRCS Report**

Jamison Jewkes was presented his written report to the board.

**DCT Engineering Tech Report**

Mona Nkoyoyo was presented her written report to the board.

**New & District Business**

CACD Annual Meeting Update: Steve Hale updated the board on Resolutions presented and passed at the meeting. He also reported that there were not many conservation district board supervisors present at the annual meeting. He stated that NRCS recognized Bill Head/retired NRCS Engineering Technician for the Earth Team Volunteer of the Year Award and also said that a poster of SCD's successes of the CSCB Matching Grant was displayed at the annual meeting.

WCSHFFF Update: Steve Hale updated the board on the ticket sales and vendor & sponsorships funds to date for the conference. He will also follow up with Jamison Jewkes/NRCS regarding availability for a vendor table for NRCS for the conference.

2024 Board Meeting Dates & Times Review: The board reviewed the 2024 board meeting dates & times and will accept the dates listed on the document for review but discussed the time of day in which to hold the meetings.

- ❖ Carl McKinney made a motion to approve the 2024 Board Meeting Calendar as written with the time of day to be 6:30 pm. Lanny Denham seconded the motion and it was carried. All in favor and no opposed.

2024 DCT Employee Discussion: Steve Hale led the discussion to allow the current DCT employee to remain employed through the DCT grant until she is hired on through NRCS.

- ❖ Lanny Denham made a motion to allow the continuation of the current DCT employee in interim until she is hired through NRCS. Roxi Stewart seconded the motion and it was carried. All in favor and no opposed.

Resolution to Approve and Adopt 2024 Budget: The Board reviewed the 2024 Budget and the Resolution to Approve and Adopt the 2024 Budget documents as presented by Penny Bishop.

- ❖ Roxi Stewart moved to approve the Resolution to Approve and Adopt the 2024 Budget as written. Lanny Denham seconded the motion and it was carried. All in favor and no opposed.

Resolution to Appropriate Funds for 2024 Budget: The Board reviewed the 2024 budget and the Resolution to Appropriate Funds for the 2024 Budget documents as presented by Penny Bishop.

- ❖ Lanny Denham moved to approve the Resolution to Appropriate Funds for 2024 as written. Carl McKinney seconded the motion and it was carried. All in favor and no opposed.

PES Update: Dave Dearstyne, Technical Service Provider (TSP) for SCD was present and updated the board on what he provided to San Miguel County for the PES program. He stated that he provided soil investigation and training, met with landowners, developed templates for soil health assessments. Total reports developed were 12. Steve Hale stated that the 2024 proposal for the PES Program will increase TSP hours to include soil & vegetative transects.

CIG On-Farm Trials Update: Steve Hale outlined the program as it would be developed if the Conservation Innovative Grant (CIG) is funded. He stated that it is in full technical review and will update the board in February as he was told this is when he will know if the grant was approved.

**Committee Reports**

No Committee Reports were given for December.

**Employee Comp Time Report**

The board reviewed the Employee Comp Time report provided by Penny Bishop.

**Shavano Building Report**

The board reviewed the Shavano Building Report provided by Penny Bishop. Steve Hale also stated that there was an issue with the emergency power disconnect which is on the alley side of the building was turned off. The board instructed Penny Bishop to investigate the potential of putting a padlock on the disconnect and report back in January. The board also asked Penny Bishop to prepare a notice to the tenants that due to the power loss they will need to purchase surge protectors.

**Financials**

The financial reports, accounts receivable, and accounts payable from November 2023 were presented to and reviewed by the Board. Roxi Stewart-Treasurer reviewed all financials and approved the Financials for November 2023 as submitted.

- ❖ Lanny Denham made a motion to approve the November 2023 financials as presented. Zak Danielson seconded the motion and it was carried. All in favor and no opposed.

Being no further matters to discuss,

- ❖ Ed Atencio moved to adjourn the meeting. Zak Danielson seconded the motion and it was carried.

The meeting adjourned at 5:50 pm.

Respectfully Submitted,

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Steve Hale, President

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Roxi Stewart, Treasurer