



SHAVANO CONSERVATION DISTRICT
102 Par Place, Suite 4, Montrose, CO 81401
MONTHLY BOARD MEETING

November 8, 2023
6:30 PM
MEETING MINUTES

Present: Steve Hale, Roxi Stewart, Zak Danielson, Ed Atencio, Clifford Chiles, Carl McKinney, Lanny Denham, Penny Bishop/DM

Absent: None

Others Present: Jamison Jewkes/NRCS, Mendy Stewart/Education-Outreach Coordinator, Mona Nkoyoyo/DCT Tech

The meeting was called to order at 6:33 pm by Steve Hale/President. A quorum was present. Steve Hale led the Pledge of Allegiance.

Call for Additions to the agenda was made and none were added.

The minutes from the October 10, 2023 Regular Meeting Minutes were presented and reviewed by the Board.

- ❖ Roxi Stewart made a motion to accept the October 10, 2023 Regular Meeting minutes as presented. Zak Danielson seconded the motion and it was carried. All in favor and no opposed.

NRCS Report

Jamison Jewkes/RTL for NRCS presented his written report to the board.

DCT Engineer Technician Update

Ramona Nkoyoyo/SCD DCT presented a written Engineer Technician report to the board for review. No update to be given on the NRCS position she applied for.

Education/Outreach Update

Mendy Stewart presented a written report on the Education/Outreach activities for September and October.

New & District Business

San Miguel Conservation Innovation Grant Application Update: Steve Hale reported to the board that the District partnered with San Miguel County focusing on a grant application on rangeland soil health. He stated that the county applied for a 5 year-\$5 million grant. He discussed with the board the role the District would play in this grant and updated them on that it was determined that San Miguel County would take the lead role in this grant and that the District would support the county in technical assistance as the District did not have the monetary capacity to be the lead. He also updated the board on the different phases of the project if approved.

San Miguel PES Update: Steve Hale reported that he and Dave Dearstyne, TSP for SCD will meet with San Miguel County BOCC at their next board meeting in December and that Dave Dearstyne will provide a written report to San Miguel on his involvement in the PES Program.

S.T.A.R. Plus Program Update: Penny Bishop provided a written report regarding Round 1 & 2 of the program to the Board. She also updated the board on the STAR+ Round 2 applicants that she submitted to CDA and alerted the board that SCD was still needing 3 more applicants to sign up for the program.

Western Colorado Soil Health, Food & Farm Forum Update: Steve Hale gave an update for the WCSHC committee & the WCSHFFF meetings which were held in October. He stated that the registration will open on November 11th for the WCSHFFF event. The price will be \$100/person. He also updated the board on the Kernza pancake breakfast and farm tour which will be held on November 14th.

2024 CSCB DCT Grant Position Advertising Review: Penny Bishop presented to the board for review the advertisement for the 2024 DCT Grant Position. Board reviewed and approved the advertisement as written. Penny will advertise the position the week of Thanksgiving.

2024 CSCB IRA DCT Position Discussion and Motion to Approve: Penny Bishop presented to the board the IRA DCT application for submission to CSCB. She also presented to the board the request for matching funds document which was presented to the Western Colorado Soil Health Committee for approval for the use of their hours for matching funding for this position. The board reviewed the documents and a motion was made.

- ❖ Roxi Stewart made a motion to approve the CSCB IRA DCT application as presented to be submitted to CSCB. Zak Danielson seconded the motion and it was carried. All in favor and no opposed.

2024 Annual Plan of Work-2nd Draft Review: Penny Bishop presented to the board the 2nd draft of the 2024 Annual Plan of Work. Board reviewed and commented on the changes that were made from the 1st draft.

- ❖ Zak Danielson made a motion to approve the 2nd Draft Annual Plan of Work as presented as the final APW document. Roxi Stewart seconded the motion and it was carried. All in favor and no opposed.

2024 Budget-2nd Draft Review: Roxi Stewart presented to the board the 2nd draft of the 2024 Budget. Penny Bishop asked for the budget to be tabled until the next meeting at which time the final review will be presented.

- ❖ Roxi Stewart made a motion to table the 2024 Budget until the December meeting. Lanny Denham seconded the motion and it was carried. All in favor and no opposed.

Holiday Dinner Discussion: The board discussed the location and day of the SCD Holiday Dinner. Board decided on holding the holiday dinner the same night as the December board meeting. The board meeting will be held on Tuesday, December 12th at 4:30 pm and the Holiday Dinner will immediately follow. The location will be Crossroads Victory Church and the dinner will be a pot luck with each party to bring a side.

Executive Session pursuant to CRS 24-6-402(3)(b)(1) regarding personnel matters.

- ❖ Roxi Stewart moved to enter into Executive Session pursuant to CRS Section 24-6-402(3)(b)(1) to discuss personnel matter at 8:14 pm. Zak Danielson seconded the motion and it was carried.

Regular Session was reconvened at 9:05 pm.

After returning to regular session:

- ❖ Roxi Stewart made a motion to approve a \$2/hour increase in wage for all current employees starting January 1, 2024. Zak Danielson seconded the motion and it was carried. All in favor and no opposed.
- ❖ Roxi Stewart made a motion to approve a \$300 employee bonus to all current employees. Zak Danielson seconded the motion and it was carried. All in favor and no opposed.

Committee Reports

Land Use/Planning Committee Report: The board discussed drafting a boiler plate document to be drafted and submitted with county subdivision applications for comment if the committee has no need to comment. Zak Danielson has agreed to review the boiler plate letter which Ed Atencio has drafted. Update will be presented at next board meeting.

Education Committee Report: The committee stated that the matching grant is on track.

Dam Flood Control Committee Report: Roxi Stewart stated that there are no issues to report on the Shavano or Roatcap Dams this month.

Shavano Building Committee Report: No Shavano Building issues to report.

Ad Hoc Committee Report: No Ad Hoc issues to report.

Employee Comp Time Report

Penny Bishop presented to the Board a written summary of the compensation time used and accumulated by the SCD employees in October.

Shavano Building Report

Penny Bishop presented the Shavano Building report as prepared in a written report for October.

Financials

The financial reports, accounts receivable, and accounts payable for October was presented to and reviewed by the Board. Roxi Stewart, Board Treasurer reviewed all financials and approved the Financials for October as submitted.

- ❖ Lanny Denham made a motion to approve the October financials as presented. Ed Atencio seconded the motion and it was carried. All in favor and no opposed.

Miscellaneous & Mail

No miscellaneous or mail was presented this month.

Being no further matters to discuss,

- ❖ Roxi Stewart moved to adjourn the meeting. Zak Danielson seconded the motion and it was carried.

The meeting adjourned at 9:45 pm.

Respectfully Submitted,

Steve Hale, President

Roxi Stewart, Treasurer