



**SHAVANO CONSERVATION DISTRICT**  
102 Par Place, Suite 4, Montrose, CO 81401  
MONTHLY BOARD MEETING  
**June 9, 2020**  
**via Zoom virtual meeting**

**MEETING MINUTES**

Present: Ken Lipton, Eddie Atencio, Roxi Stewart, Lanny Denham, Bert Earle, Jack Brungardt, Michelle Malish/Board Elect, Seth Urbanowitz/Ex. Officio, Penny Bishop/DM

Absent: Jack Brungardt (Excused), Michelle Malish (Excused), Seth Urbanowitz/Ex. Officio

Others Present: Jerry Allen/SCD, Jackie Kragel/NRCS, Mendy Stewart/SCD

The meeting was called to order at 7:07 pm by President/Ken Lipton. A quorum was present. Lanny Denham led the Pledge of Allegiance.

No Additions to the Agenda were made.

The minutes from the May regular meeting was presented and reviewed by the Board.

- ❖ Lanny Denham moved to accept the May regular meeting minutes as presented. Eddie Atencio seconded the motion and it was carried.

**NRCS Report**

Jackie Kragel/NRCS gave an update on the Montrose NRCS Field office. She stated that the ranking for NRCS EQIP is complete and the state office will select local funding practices based on the Local Work Group results which Jackie will update us on the local fund pool category once she gets the results. She relayed that the leadership team for NRCS has stated that they will be starting to open offices back up based on county specifications. She also stated that the local field office was not chosen as one that would be opening yet. She updated us on the new employees in the office, Amanda James which is the Range Management Specialist and comes from Eastern Colorado and John Miller which is taking the position of Civil Engineer Technician and was employed with Delta Conservation District.

**IWM Update**

Jerry Allen presented the IWM update as prepared. See attached Exhibit "A". He also updated the Board on the Dam maintenance. He stated that the prairie dogs on the face of all the Dams had been controlled. He gave the Board an update on the Shavano Building's weed and ant mitigation.

**Engineer Tech Update**

David Olivero has resigned but provided May's Engineer Tech update to the Board. See attached Exhibit "B".

## **New & District Business**

Resolution to Amend Bank Account Authorization. The Board discussed updating SCD's Bank Account Authorization to include new the Secretary/Treasurer and removing the past Secretary/Treasurer as signors to all accounts.

- ❖ A Resolution was made to add Roxanne Stewart-Secretary/Treasurer as additional signor to all bank accounts for Shavano Conservation District and remove Bert Earle as an additional signer on all bank accounts for Shavano Conservation District. Lanny Denham moved to approve the Resolution to Amend Bank Account Authorization and Eddie Atencio seconded the motion and it was carried.

STAR Program Update: Ken Lipton updated the Board on his meetings that he had with the Colorado Coalition for Healthy Soils in which they are working on applying for a \$100,000 grant to get this program up in Colorado. The goal of S.T.A.R. is to encourage the continued adoption of conservation practices, and recognize farmers for their commitment to sustainability. If they are successful in securing this grant, SCD could potentially pilot this program next year. Then in 2022 it would roll out statewide.

CSCB Board Meeting Update: Ken Lipton attended the CSCB Board meeting May 28 via a web conference. He stated that the next conference will be held August 26-27 and if the meeting is going to be in person that SCD will be hosting that meeting. He stated that Camp Rocky is cancelled this year, CWCB will be updating the Colorado Water Plan, gave an NRCS employee update, and CSCB will be hiring a new administrative assistant.

CSCB Matching Grant Discussion: Penny Bishop updated the Board on the CSCB Matching Grant which SCD will be applying for. She stated that the District would like to apply for a grant in the amount of \$12,680 to assist with education expenses for 2020. She also asked the Board to approve for the District to add an additional \$5000 into the application which would go towards the Western Colorado Soil Health Conference expenses.

- ❖ Eddie Atencio made a motion to add an additional \$5000 towards the application of the Matching Grant in addition to the \$12,680 for education. Roxi Stewart seconded the motion and it was carried.

DCT Employment Retention Waiver Discussion: Penny Bishop updated the Board on the CSCB DCT Retention Waiver which was received by the Distract and the employee was asked to sign. Penny stated that the waiver did not follow the SCD Employee Policy and Procedures that were set up by the Board.

- ❖ Eddie Atencio made a motion to decline having the DCT employee sign the Retention Waiver and will follow SCD's Employee Policies. Lanny Denham seconded the motion and it was carried.

DOLA Cares Act Response Opt-In Discussion: Penny Bishop updated the Board regarding the Opt-In requirements for the Special District's to apply for the Coronavirus Relief Fund. It will give the District the ability to apply for financial assistance for Coronavirus related expenses if needed through December 31, 2020.

- ❖ Roxi Stewart made a motion to have the District complete the application to Opt-In to the DOLA Coronavirus Relief Fund. Eddie Atencio seconded the motion and it was carried.

Discussion to Potentially Incorporate San Miguel Basin District into Shavano Conservation District: Ken Lipton discussed with the Board the possibility of following up with the San Miguel Basin District to incorporate their District into the SCD due to the fact that the SMBD is not in compliance with CSCB and cannot receive any funding to keep their District afloat. Ken stated that if authorized, he will follow up with the Board at the next board meeting regarding this discussion.

- ❖ Lanny Denham made a motion to authorize Ken to pursue talking to San Miguel Basin District and CSCB about potentially incorporating SMB into SCD's District. Eddie Atencio seconded the motion and it was carried.

Discussion to Apply for Line of Credit: Ken Lipton asked the Board to consider applying for a Line of Credit to keep SCD from taking money out of the COLOTRUST account to pay for expenses if SCD had A/R monies going to be collected within the month. The Board asked Penny Bishop to follow up with their Timberline Bank, Home Loan State Bank & COLOTRUST and report back at next meeting on their requirements.

### **Shavano Building and Equipment/Routing Report**

Penny Bishop presented the Shavano Building & Equipment report as prepared. See attached Exhibit "C".

Lanny Denham updated the Board on the John Deere Scraper Valuation & stated that what was found out for value was \$19,500-\$29,500 depending on condition. The Board discussed selling the equipment as it has not been used for quite a while. The Board directed Penny Bishop to advertise the John Deere Scraper that the District owns for sale via sealed bids with a clause that states the sale is subject to Board Approval.

Penny Bishop updated the board on Equipment Purchase ideas if the John Deere Scraper is sold. The Board will review ideas when John Deere Scraper sells.

### **Financials**

The financial reports, accounts receivable, and accounts payable from May were presented to and reviewed by the Board. Roxi Stewart, Secretary/Treasurer reviewed all financials and approved the Financials for May as submitted.

- ❖ Ed Atencio made a motion to approve the May's financials as presented. Lanny Denham seconded the motion and it was carried.

### **Miscellaneous & Mail**

No mail or miscellaneous matters to discuss at this meeting.

Being no further matters to discuss,

- ❖ Lanny Denham moved to adjourn the meeting. Eddie Atencio seconded the motion and it was carried.

The meeting adjourned at 9:01 pm

The next meeting will be held on **Tuesday, July 14 at 7:00 pm** with the location to be determined at a later date as to whether it can be held in person at 102 Par Place, Montrose CO or if it will be held again on a virtual meeting platform.

Respectfully Submitted,

---

Ken Lipton, President

---

Lanny Denham, Vice-President