



SHAVANO CONSERVATION DISTRICT
102 Par Place, Suite 4, Montrose, CO 81401
MONTHLY BOARD MEETING
November 9, 2020
via Zoom virtual meeting

MEETING MINUTES

Present: Ken Lipton, Lanny Denham, Roxi Stewart, Jack Brungardt, Michelle Malish, Penny Bishop/DM, Kelsey Price/NRCS

Absent: Seth Urbanowitz/Ex. Officio, Eddie Atencio (Excused)

Others Present: Jerry Allen/SCD, Mendy Stewart/SCD

The meeting was called to order at 6:30 pm by President Ken Lipton. A quorum was present. Lanny Denham led the Pledge of Allegiance.

Call for Additions to the agenda was made. Penny Bishop added a worker's compensation coverage quote from CSD Property & Liability Pool and a Corona Virus Relief Fund grant expense purchase request.

The minutes from the October regular meeting & October special meetings were presented and reviewed by the Board.

- ❖ Jack Brungardt moved to accept the October regular meeting minutes & October special meeting minutes as presented. Michelle Malish seconded the motion and it was carried.

NRCS Report

Kelsey Price/acting DC for NRCS presented the NRCS update for the Montrose field office. See attached, "Exhibit A".

IWM Update

Jerry Allen presented the IWM update as prepared. See attached Exhibit "B".

Executive Session pursuant to CRS 24-6-402(3)(b)(1) regarding personnel matters.

- ❖ Roxi Stewart moved to enter into Executive Session pursuant to CRS Section 24-6-402(3)(b)(1) to discuss personnel matter at 6:47pm. Shelly Malish seconded the motion and it was carried.

Regular Session was reconvened at 7:14pm.

New & District Business

CSCB Board Meeting Report: Ken Lipton reported on the CSCB Board Meeting that he attended; he stated that he was elected as vice-president of the CSCB Board. Karin Utterback-Normann will remain on the Mining & Reclamation Board representing CSCB even though she is not on the CSCB Board any longer. He also said there were 3 board positions that were vacated and 3 new members taking those seats. Ken alerted the board that Clint Evans/NRCS was back from his detail in Texas and will be resuming his position as State Conservationist. He attended the CSCB meeting and told the board that NRCS is working on hiring 5 soil scientists for the state which they have hired one for this year and are working on hiring 4 more

for 2021. Ken also reported that CSCB will be awarding to the districts \$500.00 as an incentive for completing the Annual Report this year. Also reported was that all CSCB DCT contracts were approved.

CACD/CSCB Joint Board Meeting Report: Ken reported that most of the CACD events this year were cancelled due to Covid but the Envirothon is moving forward. Approved at last year's CACD meeting was a bill to get fencing materials exempt from tax but it failed at the Legislature. A lot of administrative duties were covered at this meeting. Also reminded the board that of the Annual CACD virtual meeting will start on November 10th and he encouraged the board to attend.

Colorado Health Soils STAR Program Update: Ken Lipton stated that he is on a committee that is working on a field form that will be passed out to the participating producers in this program. It will outline what measurements need to be taken on their soil and what remediation needs to take place. At the end of the three year period the soil will be measured again for nutrients and that is when stars will be awarded based on the goal each producer has reached. Ken stated that the participating producers will be compensated over a 3 year period for participating and will let the board know more once the committee has agreed on the amount. Ken also presented the Memorandum of Understanding (MOU) between Colorado State Conservation Board (CSCB) & Shavano Conservation District (SCD) for the participation in the STAR pilot program which the District would be a part of. The board reviewed the document and agreed to the terms. Ken reported that the board needed to identify two interested parties who would be interested in participating in this program in order to secure the next funding grant that is needed to get the districts into the program, Michelle Malish & Lanny Denham agreed to participate. Ken will attend the committee meetings and update the board.

- ❖ Lanny Denham made a motion to approve the MOU of the Implementation of the Saving of Tomorrow's Agriculture Resources Program. Michelle Malish seconded the motion and it was carried.

SCD & San Miguel CD Merger: Ken Lipton reported that CSCB is still working on getting the election rules worked out to get the public input on the merger. More information to come when Ken gets updated.

Review 2021 Budget-2nd Draft: 2021 Budget was presented by Penny Bishop and reviewed by the board. Estimates are based on current year's figures to date to include expected revenues and expenses through the end of 2020 and are as accurate as is possible at this time. The final draft will be presented to the Board in December.

District Signage Update: Penny Bishop reported that she spoke with CDOT regarding the sign regulations that would need to be met before installing the SCD signs at the Montrose county line. Penny stated that the application will need to be completed per CDOT. She said CDOT stated that the sign would have to meet their standards including location placement & sign post/breakaway requirements. She told the board that the breakaway requirements might be expensive and the board asked her to continue with the application process and let them know cost at next board meeting.

Reserve Fund for Shavano Building Repairs Discussion: Ken Lipton requested that the board consider earmarking \$10,000.00 from the SCD general fund monies to be used for repairs of the Shavano Building.

- ❖ Roxi Stewart made a motion to earmark \$10,000.00 from SCD's general fund monies to be used for repairs of the Shavano Building. Michelle Malish seconded the motion and it was carried.

❖

2021 Meeting Calendar Review/Annual Meeting Date: The board reviewed the 2021 Board Meeting Calendar and approved the calendar as presented. Discussion regarding the annual meeting date was postponed as the board is uncertain at this time with the local Covid situation that we will be able to hold an in person meeting. The board agreed to table the discussion until January board meeting.

Holiday Dinner Discussion: Due to the local restriction regarding meeting, the board agreed to not have a holiday dinner this year.

Shavano Building and Equipment/Routing Report

Penny Bishop presented the Shavano Building report as prepared. See attached Exhibit "C".

Financials

The financial reports, accounts receivable, and accounts payable from October were presented to and reviewed by the Board. Roxi Stewart-Secretary/Treasurer reviewed all financials and approved the Financials for September as submitted.

- ❖ Michelle Malish made a motion to approve the October financials as presented. Jack Brungardt seconded the motion and it was carried.

Miscellaneous & Mail

NACD Annual Contribution: Penny Bishop reported to the board that the 2021 NACD Annual contribution needed to be paid and stated that the board contributed \$250.00 to NACD in 2020.

- ❖ Lanny Denham made a motion to contribute \$250.00 to NACD for the 2021 Annual contribution. Roxi Stewart seconded the motion and it was carried.

Pinnacol Assurance Worker's Compensation Quote: Penny Bishop presented a quote from the Special Districts Property and Liability Pool to the board for review and consideration of changing from Pinnacol Assurance to the Special Districts. She reported that the district would save about \$250.00 annually if the board agreed to change companies.

- ❖ Lanny Denham made a motion to approve the change of companies from Pinnacol Assurance to Special Districts Property and Liability Pool. Michelle Malish seconded the motion and it was carried.

❖

Corona Virus Relief Fund(CVRF) grant expense through DOLA for acceptance: Penny Bishop requested from the board that they consider spending \$800.00 from the CVRF monies to purchase a laptop for the District. With the current orders in place, the District does not have the appropriate computer equipment needed to work from home and needs to upgrade to a computer that has camera and speaker capabilities to be able to handle virtual meetings at this time.

- ❖ Lanny Denham made a motion to approve the purchase of a new laptop for the district and ask for reimbursement from CVRF. Roxi Stewart seconded the motion and it was carried.

Being no further matters to discuss,

- ❖ Lanny Denham moved to adjourn the meeting. Roxi Stewart seconded the motion and it was carried.

The meeting adjourned at 8:35 pm

The next meeting will be held on **Tuesday, December 8, 2020 at 6:30 pm** with the location to be determined at a later date as to whether it can be held in person at 102 Par Place, Montrose CO or if it will be held again on a virtual meeting platform.

Respectfully Submitted,

Ken Lipton, President

Roxi Stewart, Secretary/Treasurer