



**SHAVANO CONSERVATION DISTRICT**  
102 Par Place, Suite 4, Montrose, CO 81401  
**MONTHLY BOARD MEETING**  
**November 12, 2019**

**MEETING MINUTES**

Present: Ken Lipton, Bert Earle, Jack Brungardt, Lanny Denham, Ron Germann, Penny Bishop/DM

Absent: Eddie Atencio (Exc.)

Others Present: Jerry Allen/SCD, Nick Foster/SCD, Jackie Kragel/NRCS, David Olivero/SCD, Mendy Stewart/SCD, Roxi Stewart/potential Board Supervisor, Retta Bruegger/CSU Extension, Steve Woodis/General Public

The meeting was called to order at 6:30 pm by President/Ken Lipton. A quorum was present. Lanny Denham led the Pledge of Allegiance.

There were no additions to the Agenda.

The minutes from the October meeting was presented and reviewed by the Board.

- ❖ Bert Earle moved to accept the October meeting minutes as presented. Ron Germann seconded the motion and it was carried.

**New Board Supervisor Application**

Ken Lipton welcomed and introduced Roxanna Stewart as a potential Board Member. Roxanna provided information about her background and eligibility.

- ❖ Bert Earle moved to accept Roxanna Stewart as new board member. Ron Germann seconded the motion and it was carried.

**New Board Supervisor Oath of Office**

- ❖ Ken Lipton, Board President administered the Oath of Office to Roxanna Stewart and welcomed her to the Shavano Conservation Board of Supervisors. Voting privileges will be effective December 10, 2019.

**NRCS Report**

Jackie Kragel was present and gave the NRCS Report. Construction season is underway, and she reported that there are preliminary designs and surveys being done. There are planners working through a backlog of application request. Sara Meyers/NRCS Planner just returned from Nebraska from the Soil Conservation training program. She also reported that the Engineering staff went to training on HDPE practices, and the UTV training will be completed by Shavano & NRCS staff who will be using the UTV's for their job position. Jackie has received approval to hire a soil conservation technician in Gunnison county and interviews will be held within the next couple of weeks. Jackie to talk to Gunnison Conservation District regarding the Forestry DCT position at their next meeting to see if they are interested in this position being shared between Shavano Conservation District & Gunnison Conservation District. Jackie to update at next meeting. Jackie said that they are still waiting on Farm Bill rules & policy and hoping to get it by January. Jackie mentioned that there are 65 applications being processed for this next year as of this meeting.

**IWM Update**

Jerry Allen presented the IWM Update as prepared. See attached Exhibit "A".

**Engineer Tech Update**

David Olivero presented the Engineer Tech update as prepared. See attached Exhibit "B".

### **Engineer Tech Update**

Nick Foster presented his Engineer Tech update as prepared. See attached Exhibit "C".

### **New & District Business**

Compost for Carbon Sequestration Presentation: Ken welcomed guest, Retta Bruegger/CSU Extension who presented information to the board regarding an application she is making for funding for Carbon Sequestration Study in our area. Working on grant application for the testing application of compost on perennial pasture lands. She stated that there were trials done that showed good work as they were able to sequester carbon below ground, improve soil health & increase production. She brought this in front of the Board to see if she could get Board support and also to ask if the Board knew of any land owners that might benefit from this and support this grant. Pasture sites were not necessary as she was needing only letters of support from the producers that might be interested in this trial. There were a few members of the Board that agreed to support this trial and provide letters of support.

### **Executive Session pursuant to CRS 24-6-402(3)(b)(1) regarding personnel matters.**

- ❖ Ron Germann moved to enter into Executive Session pursuant to CRS Section 24-6-402(3)(b)(1) to discuss personnel matter at 7:11pm. Jack Brungardt seconded the motion and it was carried.

Regular Session was reconvened at 8:34 pm.

### **New & District Business Continued**

Dallas Creek Project Update: Ken reported that the grant that Shavano Conservation District applied for to help Dallas Creek to study its sedimentation problem and their water intake was completed and there is \$635.00 left on the grant that Shavano Conservation District has not expended and Penny will contact CDPHE and let them know that the project is finalized.

CACD Annual Meeting: Ken reported that he will attend the CACD meeting that will be held in Colorado Springs on November 18-20. Ken will report on the meeting at next board meeting in December.

2020 Annual Plan of Work Draft Review: Board reviewed the Annual Plan of Work draft and made updates where needed. Board approved and finalized the Annual Plan of Work.

2020 Budget-Second Draft Review: The second draft of the 2020 Budget was presented to the Board for review. Estimates are based on current year's figures to date to include expected revenues and expenses through the end of 2019 and are as accurate as is possible at this time. The third draft will be presented to the Board in December. Ken stated that reserve funds are dwindling and that we would have to consider drastic cutbacks if District will continue. Board reviewed and made additional adjustments to 2020 budget. Board to review changes at December meeting.

2020 Long Range Plan of Work Review: Board reviewed the first draft of the Long Range Plan of Work, Board tabled discussion to next meeting due to time constraints.

Wild West Fest Update: Ken reported that the event was held in Ridgway on October 25 & 26. The chuckwagon dinner & hayride was held at his house. He reported that they set up a tent and had to purchase a space heater as it was very cold. There were 50 attendees at the dinner.

Cimarron Ridge 4<sup>th</sup> Grade Ranch Tour: Ken reported tour was a success. It was held at Ken & Carol Lipton's ranch in Ridgway. There were 42 4<sup>th</sup> graders that attended as well as teachers and parent shaperones. Mendy Stewart & Jerry Allen/SCD educated the group on soil & water conservation, Ken Lipton educated the group on beef cattle breeding, management & calving. They also had a station for horses where they learned how to groom & saddle a horse then they were able to ride the horse in Ken's round pen. Snacks were provided.

2020 Meeting Calendar Review/Annual Meeting Date: The Board reviewed the draft of the 2020 meeting calendar. The calendar was approved and accepted. Following discussion, it was agreed that the Annual Meeting Date will be tabled until next regular meeting.

Holiday Dinner Discussion: Board reviewed dates and places for SCD's Holiday Dinner. Board agreed to hold next month's regular scheduled meeting and holiday dinner on the same evening. Meeting will be held at the Ute Indian Museum on December 10<sup>th</sup> at 5:00pm. Holiday dinner for Board & staff to follow.

Potential Grant Writer Opportunity. Lanny Denham presented an idea to have a professional grant writer help with finding Grant monies for SCD. Lanny will get more information and follow up at next meeting.

### **Shavano Building and Equipment/Routing Report**

Penny Bishop presented the Shavano Building & Equipment report as prepared. See attached Exhibit "D".

### **Financials**

The financial reports, accounts receivable, and accounts payable from October were presented to and reviewed by the Board. Bert Earle, Secretary/Treasurer, approved the bank reconciliations and the financials as presented.

- ❖ Bert Earle moved to approve and accept the October financials as presented. Lanny Denham seconded the motion and it was carried.

### **Miscellaneous & Mail**

No mail or miscellaneous matters to discuss at this meeting.

Being no further matters to discuss,

- ❖ Ron Germann moved to adjourn the meeting. Jack Brungardt seconded the motion and it was carried.

The meeting adjourned at 10:15pm

The next meeting will be on Tuesday, December 10, 2019 at 5:00pm at the Ute Indian Museum, 17253 Chipeta Road in Montrose.

Respectfully Submitted,

---

Ken Lipton, President

---

Bert Earle, Secretary/Treasurer

"EXHIBIT A"

CSCB DCT District Technician

*MONTHLY REPORT FORM*

Employee Name and Position Title: Jerry Allen, Shavano IWM

Reporting Period: October, 2019

<i>Producer Name</i>	<i>Time Spent</i>	<i>Progress/Activities/ Accomplishments</i>
	4 hrs	Status Reviews, IWM second year visits
	12 hrs	BTV, Love, pivot calibr, Chiles, Sideroll applic
	3 hrs	Status Reviews, IWM second year visits
	4 hrs	Status Reviews, IWM second year visits
	6 hrs	Status Reviews, IWM first year visits at Ridgway
	4 hrs	Status Reviews, IWM first year visits
	3 hrs	Status Reviews, IWM second year visits
	3 hrs	Status Reviews, IWM second year visits
	4 hrs	BTV Soil Samples
	4 hrs	Status Reviews, IWM second year visits
	4 hrs	Brief Technical Visits, Drip filters
	6 hrs	BTV Irrigation issues and planning
Outreach	36 hrs	Meetings, Cim. Ranch kids Day, Poster Contest, Pasture Plot Demo, SH Tour Loma
Maintenance	4 hrs	Cleaning up loggers and calibration equipment
Computer time	42 hrs	Certified 10 Contracts, IWM with JAA
Files, Reports	8 hrs	Monthly reports, Mileage,
Phone time	12 hrs	Calling for records, Technical help
Training	0 hrs	
Total	159 hrs	Includes 8 hrs Holiday, 8 hrs Credit time used

**Shavano Conservation District**

**David Olivero – Technical Assistance Grant (TAG) Engineering Technician**

**Monthly report for October 2019**

**Hours worked:** A total of 176 hours were worked in October. One holiday was taken, Columbus Day. Two days were spent in Cultural Resources Training. Work hours were comprised primarily of project design work and construction checks, with some CTA.

**Projects Worked:**

(Ridgway)

- Not much progress this month, mostly staging the next phase of pipeline construction down to Pleasant Valley Creek. This construction had just begun at the end of October.

(Montrose)

- Taking this over for David Drewry. Siderolls up in Bostwick Park.
- Inlet structure finally installed, siderolls finally all assembled with sprinkler nozzles in place.
- Starting certification paperwork.

(Ridgway)

- Part of the Evans Ditch group. Began installation of gated pipe delivery system.
- Construction completed during this period, and certification paperwork signed off.

(Olathe)

- Gabe approved my project design for the (producer).
- Project is staked out, including a change to bubbler position that (producer) requested. I checked hydraulics and OK'ed the change. Waiting for construction to begin.

1-(Log Hill)

- Design approved by Jeff Long. Waiting for (Producer) to return to the states so he can sign design.

(Olathe)

- (Producer) proceeded to land level his first field without a NRCS design, I informed him he can't seek reimbursement for this field.
- Topo survey of 2<sup>nd</sup> field, and have designed land leveling for this field with replacement to part of the concrete ditch feeding field.
- Still need to review with (Producer) and have him sign.

(Montrose)

- Designing system to collect water from two separate ditches and allow gated pipe delivery to a variety of fields.
- Survey completed and design/hydraulics in process.

(Delta)

- Gated pipe delivery system, picking up from a prelim design I had completed last year.
- Design completed and approved. (Producer) has signed design. Waiting for construction to begin.

(Ridgway)

- Part of Evans Ditch group. Gated pipe irrigation system.
- Will stake out this coming week, the (Producer) intend to construct this fall if possible.

(Montrose)

- A Ed Demming/David Drewry project I took over. Construction on Phase 1 is complete, and I am doing the certification paperwork.
- I am working with Casey on a pipeline CIN modification to get Tony more money for the pipe he installed to satisfy the NRCS design he was given.

Preliminary Site visits (CTA)

- Olathe – sprinkler system
- Nucla – sideroll project to replace flood irrigation
- Montrose – gated pipe delivery system to replace concrete ditch
- Shavano Valley – drip system or micro spray for orchard and garden area
- Montrose – k-pod sprinkler system for a small horse pasture
- Shavano Valley – Gated and pipeline delivery system to replace ditch delivery, as ditch no longer services subdivided land.

Shavano Conservation District

Nick Foster- Salinity Engineering Technician

Monthly Report for October 2019

**Tasks:**

***Producer A (37 hrs.)***

- Survey missing points.
- Begin preliminary design.
- Start on design for project.
- Build structure for system.
- Work on alignments and profiles for pipelines.
- Have Bill review Design initial design.
- Make changes that Bill needs to sign off on design.

***Producer B (15 hrs.) CTA***

- With Bill discuss design options, (Producer) would like a new system, structure, underground pipe and gated pipe.
- Survey property for new system
- Build inlet structure.
- Work on profiles and layout of design

***Ashley Jackson- Baillie (4hrs) CTA***

- With Gabe and Bill, we discussed possible head gate options to get water from river.
- Surveyed river for structure location.

***Producer C (5 hrs.)***

- Recreate preliminary design from David's design.

***Producer D (7.5 hrs.)***

- Bill showed me the project and what he would like me to survey.
- Survey property to install drip system for tree farm.

***Producer E (3 hrs.)***

- Did a stakeout with Bill
- Drainage system to remove the water in the field.

***Producer F (2.25 hrs.)***

- Try to certify project, but project needs more work before it can be paid on.

***Producer G (2 hrs.) CTA***

- Assisted property owner with alfalfa valves, valves were getting stuck and hard to open.

***Producer H (2.5hrs.) CTA***

- Would like to get water to her property but she needs to make prior agreements with Ron SeaCat and Chris Nauyokas before starting project.

***Producer I (3 hrs.)***

- Help Gabe put in stakes/ tie rebar for concrete structure.

***Cultural Resource Training (16 hrs.)***

- Class
- Field visit in Delta
- Field visit at (Producers)

***Class (55 hrs.)***

- Completed lessons 1-6
- Turned in Midterm and Final Exam
- Completed the class

***Training (5 hrs.)***

- AutoCAD training
- Training videos

***Clearance (3 hrs.)***

- Linc Pass

***Meetings (3 hrs.)***

- Board Meeting
- Staff Meetings

***Computer (11 hrs.)***

- Resolve computer issue
- Emails
- Switch computers to David Drewery's old computer, then had to switch back

***Total Hours***

- 171.5 hours worked, 4.5 comp hours used.
- 8 hours for Columbus Day



**SHAVANO BUILDING**  
**MONTHLY REPORT**  
October 2019

**BUILDING**

- Bathroom/storage remodel is complete, the cleaning supplies have been moved from the current storage room to new location and all other Shavano contents are moved as well to the retained Shavano office space in the building to ready the current storage room for rent as office space. Estimated rental income will be \$150-\$175/month on new space. Unit will be ready to rent 3<sup>rd</sup> week of November.
- All Things Home, LLC winterized swamp coolers and serviced furnace.
- All Things Home, LLC has completed roof project. Estimate was for \$8,820.00/ actual cost was \$8,135.00 (materials-\$5,175 & labor-\$2,960).

**EQUIPMENT/ROUTING**

- Discussion with Land plane that is left at Charlie Anders property.